Meeting Minutes

# Weekly Meeting with team/Supervisor

# Meeting No: 4

## Meeting Details

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| --- | --- |
| Date: | 19/08/2021 |
| Venue: | Microsoft Teams |
| Attendees: | David Atanasov  Rhys Mallia  Dichen Hu  Josiah Webster |
| Apologies: | N/A |

## Information / Decisions

|  |  |
| --- | --- |
| No. | Item |
| 1 | Consider weekly project project mark |
| 2 | Discussion about what to start doing towards achieving a workable project |
| 3 | Discuss product backlog |
| 4 | Talk about the milestone 2 |
|  |  |

## Action Items

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Item | Who | By |
| 1 | Run the skeleton code on every machine | Group | 19/08/2021 |
| 2 | Ask about AWS account | Rhys, Josiah | 19/08/2021 |
| 3 | Do we need certs | Group | 19/08/2021 |
| 4 |  |  |  |
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